

SOUTHEAST COMMUNITY COLLEGE

Chairperson Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, September 18, 2018, Milford Campus, Dunlap Center, Conference Rooms A & B, Milford, Nebraska.

ROLL CALL:

Present:

Nancy Seim, Lincoln
James Garver, Lincoln
Robert Feit, Lincoln
Kathy Boellstorff, Johnson
Dale Kruse, Beatrice
Terrence Kubicek, Lincoln
Steve Ottmann, Dorchester
Edward Price, Lincoln
Donald Reiman, Virginia
Lynn Schluckebier, Seim
Kristin Yates, Lincoln
Pat Galitz, Faculty Representative
Samantha Pflieger, Milford Student Representative

Absent:

None

Others Attending:

Paul Illich, President
Rex Schultze, Legal Counsel
Lynda Heiden, SCC Area

Registered Visitors:

Stu Osterthun, SCC Area
Bruce Tangeman, SCC Area
Dennis Headrick, SCC Area
Robin Moore, SCC Area
Jose J. Soto, SCC Area
Bob Redler, SCC Faculty Association
Bob Morgan, SCC Beatrice
Bev Cummins, SCC Lincoln
Arlyn Uhrmacher, SCC Area & SCC Board Candidate

BOARD MEMBER REPORTS

No Board member reports.

BOARD TEAM REPORTS

Executive. Chairperson Seis stated the team met and set the agenda.

Finance & Facilities Ms. Boellstorff stated the team met prior to the Board meeting. She handed out the information on Project Status & Project Construction Status. Construction on the Milford Campus can be observed at www.southeast.edu/webcams At Beatrice Campus, they are taking pictures of construction.

Ms. Boellstorff also showed a rendition of what the Diesel Tech building will look like. Also the two last action items on today's agenda. 2.28.-6.6 12.8 (d)(rff) 10.6 (ad-3.2 (t7.8 (e) 21.2 (t7) 2.t (a) 2B1.217 TR39M9s) 12.

STUDENT ACTIVITIES REPORT (continued)

She chose SCC Milford because a company in Milwaukee offers a lot of scholarships to students in this program as they send all accepted applicants to Milford's program (only two such Nondestructive Technology programs in the U.S.). Her brother got a scholarship but she didn't. But she figured if her brother could succeed in the program she could too! To outdo her brother she has worked multiple jobs. But she is not going back to Wisconsin. She has a job offer in Kansas she hopes will work out.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

SEMESTER CALENDAR CONVERSION UPDATE

Dr. Dennis Headrick, Bev Cummings, Brunkow, Robin Moore, Stu Osterthun presented information about the semester calendar conversion process. They discussed marketing systems programming, advising, communication, etc. They developed a dedicated, continuously updated website to keep everyone informed.

The conversion process has been communicated in numerous ways, including a monthly email/newsletter to SCC employees and students. The methods included online, print, broadcast and direct mail. They have a huge communication campaign to the students.

A few of the things that have needed changes because of the conversion involved developing student course schedules, converting course credit hours, developing program advising guides, establish intake planning, financial aid, updating processes in the Business Office, converting student records, etc.

There will be no summer term in 2019. This will be a quiet time to do the conversion. There will be things that can't be done until the conversion takes place.

Other concerns / issues that Board members want more information for: facilities usage, Moodle and Canvas, actual semester calendar.

2018-2019 BUDGET HEARING AND PUBLIC COMMENT

Chairperson Seim convened the 2018-2019 public budget hearing at 4:17 p.m.

Dr. Illich presented the 2018-2019 budget. Property valuation increase for the SCC area is 2.296%. He reviewed the budget information:

| | |
|--------------------------|-------------------------|
| Unrestricted | \$ 89,854,574.00 |
| Self Supporting Funds | 75,400,000.00 |
| Capital Improvement Fund | <u>77,269,343.00</u> |
| | <u>\$242,523,917.00</u> |

In response to questions from Board members on the amount of money listed for the housing construction, Dr. Illich indicated that the whole amount is used to provide budget authority to make those budget expenditures even though the total amount for those projects will not be spent this fiscal year. Ms. Jorgens indicated they must budget all the time.

Chairperson Seim asked for public comment. There was none.

Chairperson Seim declared the budget hearing closed at 4:24 p.m.

2018-2019 PROPERTY TAX REQUEST/TAX LEVY HEARING AND PUBLIC COMMENT

Chairperson Seim convened the 2018-2019 tax levy hearing at 4:24 p.m.

Dr. Illich briefly reviewed the budget history, property valuations for 2018 for SCC and for the other areas, and SCC's tax levy history. He indicated the tax levy for this year will be the same for last year 9.07.

Chairperson Seim asked for public comment. There was none.

Chairperson Seim declared the tax levy hearing closed at 4:27 p.m.

DIESEL TECHNOLOGY – TRUCK & DIESEL – AG EQUIPMENT SERVICE TECHNOLOGY PRESENTATION

x NAMES/TITLES OF PRESENTERS:

- o Lester Breidenstine

Lester Breidenstine, Program Chair / Instructor of Diesel Equipment Service Technology & diesel Technology Truck introduced three students to help with his demonstration:

Shaun Washburn
Tristen Steffan
Michael Kniesche

Packets were handed out for the demonstration. Mr. Breidenstine indicated that each Ag Tractor or Heavy Duty Truck will have well over one thousand different kinds of threaded fasteners (screws / bolts). Technicians require to identify these fasteners many times per day.

Mr. Breidenstine indicated that his demonstration will allow the Board members to personally identify standard and metric screws by Grade, Size, Thread and using a simple tool that they could take home and use to organize their own can of fasteners.

*Chairperson Seim declared the Board in recess at 4:45 p.m.

*Chairperson Seim declared the Board in regular session at 5:00 p.m.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

BUDGET RESOLUTION 2018 -2019

Mr. Feit moved to adopt the 2018-2019 budget resolution as follows and to authorize Chairperson Seim to sign the resolution.

2018-19 BUDGET RESOLUTION

BE IT RESOLVED that the Board of Governors of Southeast Community College Area does hereby adopt the proposed Budget Statement for the fiscal year beginning July 1, 2018 and ending June 30, 2019 in the amount of \$42,523,917 of budgeted expenditures prepared on State of Nebraska 2018-19 Basic Budget Form and does hereby authorize and direct the Secretary of the Southeast Community College Area Board of Governors to file a copy of said adopted Budget Statement, attach thereto a copy of the proof of publication of the notice of hearing, and file same with the Boards of Equalization of Lancaster, Gage, Jefferson, Cass, Fremont, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Saunders, Seward, Thayer and York Counties, on or before September 20, 2018, and with the Auditor of Public Accounts of the State of Nebraska, all as provided by law.

BE IT FURTHER RESOLVED that the Board of Governors of Southeast Community College Area does hereby approve the amount of budgeted restricted funds as defined by § 989, found in State Statute Sections 13-518 through 13-522, for the fiscal year beginning July 1, 2018, and ending June 30, 2019, equal to last year's total of budgeted restricted funds of \$ 86,812,155.90, plus the statutory 5% increase equal to \$ 2,170,303.90 plus allowable growth of \$ 0 plus an additional 1% increase of \$ 68,121.56 approved by at least 75% of the Governing Board resulting in total restricted funds authority of \$ 89,850,581.36 and the carryforward to future budget years of unused restricted funds authority in the amount of \$ 18,709,432.95. Such unused restricted funds authority may be used in later years as the Board of Governors deems appropriate to increase total restricted funds allowed by law.

Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (11):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|------------------|--------------------|-------------------|
| Feit | | |
| Schluckebier | | |

2018-2019 PROPERTY TAX REQUEST AND 2018 PROPERTY TAX LEVY RESOLUTION

BE IT RESOLVED that the Board of Governors of Southeast Community College Area does hereby set for said area for its fiscal year beginning July 1, 2018, and ending June 30, 2019, a property tax request of \$ 42,005,467.31 which based on a valuation of \$ 59,413,673,703 results in a levy of 7.07 cents per \$100 of actual valuation for the purpose of supporting operating expenditures of Southeast Community College Area, and a property tax request of \$ 11,882,734.74 which based on a valuation of \$ 59,413,673,703 results in a levy of 2.00 cents per \$100 of actual valuation for the purpose of establishing a capital improvement fund, a bond sinking fund, or for the retirement of general obligation bonds if and when any such bonds may be validly issued by Southeast Community College Area, and further does hereby authorize and direct the Secretary of the Southeast Community College Area Board of Governors to certify these property tax requests and resulting levies to the Boards of Equalization of Lancaster, Gage, Jefferson, Cass, Fillmore, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Osage, Seward, Thayer and York Counties, on or before October 15, 2018.

Seconded by Ms. Boellstorff.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11): AGAINST (0)

GMP FOR BEATRICE DINING FACILITY

Rex Schultze, legal counsel, stated that the GMP for the Beatrice Dining Facility was negotiated and completed through Aaron Epps and Project Control. The amount is \$700 lower than originally planned. The maximum price is \$3,874,397.

Ms. Boellstorff moved that the Board of Governors of the Southeast Community College Area should and does hereby approve the amendment to the March 20, 2018 contract between the College and Caspers Sampson SCC Joint Venture setting forth the Guaranteed Maximum Price Agreement (GMP Agreement) and attached GUARANTEED MAXIMUM PRICE (GMP) PROPOSAL FROM CONSTRUCTION MANAGER, including the 16 Division spreadsheet incorporated by reference therein, submitted and presented by Sampson Construction Compa

13e. CMR FOR DIESEL TECHNOLOGY FACILITY IN MILFORD

(action delayed until October meeting)

13f. CMR FOR HEALTH SCIENCE FACILITY IN LINCOLN

(action delayed until October meeting)

TIME AND PLACE FOR OCTOBER MEETING

Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, October 16, at 1:30 p.m., at the Falls City Community Hospital

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Seim suggested that Board members review the website for the semester conversion www.southeast.edu/2s/

Ms. Boellstorff reminded Board members of the NCCA annual meeting November 4 & 5, in Norfolk, Nebraska. Deadline for registration and hotel room reservations is October 12. Registration and hotel reservations can be arranged through Lynda Heiden.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 5:00 p.m.

Kathy Boellstorff
Secretary

S

- Complete
- About ready to start
- Still in the future

| | | | | |
|------------------------------|-----|----------------------------------|-----------------------|-----------------------|
| Residence Halls (M,B) | N/A | <input checked="" type="radio"/> | | |
| Diesel Tech (M) | | | <input type="radio"/> | <input type="radio"/> |
| Classroom Bldg (B) | | | <input type="radio"/> | <input type="radio"/> |
| Health Sciences (L) | | | <input type="radio"/> | <input type="radio"/> |
| Learning Center (Falls City) | N/A | | N/A | <input type="radio"/> |

e s r s

- Complete
- About ready to start
- Still in the future

| | | | | | | | | |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Residence Halls (M,B) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Diesel Tech (M) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Classroom Bldg (B) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Health Sciences (L) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Learning Center (Falls City) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |



**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

September 10, 2018

| Personnel Report: Staff (Non-Faculty) | | | | | | | | | |
|---|-------------------------|-------------|--|-----------|-----------|-----------|-----------|-----------------------|----------------------|
| ACTION TAKEN | | | | | | | | | |
| NAME | ASSIGNMENT | RANK | | AD | RP | RS | TR | EFFECTIVE DATE | COMMENT |
| Aupperle, Renee | Custodian I – Plant | N5 | | | X | | | 8/20/18 | Replaces Seada Balas |
| But8.48 re f 615..28 Custodian.28 Part 615. re f BTCampbell, CA 45 >> | | | | | | | | | |
| | | | | | X | | | | |
| | Executive Chef – Course | | | | | X | | 10/1/18 | Retirement |
| Michaelberg, | | | | | | | | | |
| | | | | | X | | X | 9/04/18 | Replaces Charles |

AD=Addition RP=Replacement RS=Resignation TR=Transfer

